

**Northern Travel Allowance**

Box 32 amount:   
 Destination:   
 Milage Rate: /km

Destination:

**Trip 1**

People on Trip  **Claim**  
 Departure Date (mm/dd/yy)   
 Return Date (mm/dd/yy)   
 Days on trip \_\_\_\_\_  
 Meals @ \$51/day x days x # of people \$  \$ \_\_\_\_\_

**Trip 2**

People on Trip  **Claim**  
 Departure Date (mm/dd/yy)   
 Return Date (mm/dd/yy)   
 Days on trip \_\_\_\_\_  
 Meals @ \$51/day x days x # of people \$  \$ \_\_\_\_\_

*If claiming milage:*

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Distance from home to Destination (one way only) in KM  kms

Distance from home to Destination (one way only) in KM  kms

Milage claim (0.53 x 2) \$  \$ \_\_\_\_\_

Milage claim (0.53 x 2) \$  \$ \_\_\_\_\_

**Other trip expenses**


**Other trip expenses**


Total other trip expenses \$  \$ \_\_\_\_\_

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**Total Trip Expenses** \$  \$ \_\_\_\_\_

**Total Trip Expenses** \$  \$ \_\_\_\_\_