

20 ____ STATEMENT OF EMPLOYMENT EXPENSES

NAME: _____

EXPENSES:

ACCOUNTING AND LEGAL FEES	\$ _____	OFFICE EXPENSES	\$ _____
ADVERTISING AND PROMOTION	\$ _____	TELEPHONE	\$ _____
ENTERTAINMENT FOR CLIENTS (TICKETS & ENTRANCE FEES)	\$ _____	PARKING COSTS AND OTHER	\$ _____
LODGING COSTS (HOTELS AND OTHER ACCOMODATIONS)	\$ _____	TOLLS	\$ _____
OTHER (SPECIFY):	\$ _____	MEALS AND TIPS	\$ _____

CALCULATION OF ALLOWABLE AUTOMOBILE EXPENSES

AUTOMOBILE INFORMATION

MAKE OF AUTOMOBILE	_____
DATE ACQUIRED	_____
DATE LEASE COMMENCED (IF APPLICABLE)	_____
KMS DRIVEN TO EARN BUSINESS INCOME	_____
TOTAL KMS DRIVEN IN THE YEAR	_____

TOTAL EXPENSES INCURRED

FUEL (GASOLINE, PROPANE, OIL)	\$ _____
INSURANCE	\$ _____
INTEREST PAID	\$ _____
LEASING COSTS	\$ _____
LICENCE AND REGISTRATION	\$ _____
MAINTENANCE AND REPAIRS	\$ _____

CALCULATION OF BUSINESS-USE-OF-HOME EXPENSES

TOTAL HOUSE AREA	_____		
AREA FOR BUSINESS USE ONLY	_____		
HEAT	\$ _____	MORTGAGE INTEREST	\$ _____
ELECTRICITY	\$ _____	PROPERTY TAXES	\$ _____
INSURANCE	\$ _____	WATER	\$ _____
MAINTENANCE	\$ _____	RENT (IF APPLICABLE)	\$ _____

Please ensure that you have a signed Employment Expense Form T2200 from your employer.